**Webinar: Migrating NSF Proposal Preparation and Submission**

**from FastLane to Research.gov**

***Takeaways from the Chat***

*Note: Many questions posed in the chat were explained out loud by presenters and not captured below. Watch the* [*webinar recording*](https://youtu.be/ZHPiggJmHWo) *for more information.*

**LN**: FYI, for ITEST and DRK-12 you need to use Research.gov or Grants.gov for your proposal submission. Check the NSF program or solicitation on NSF.gov to determine if your program is requiring this early. Example: <https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=500047>

**LM**: Can CAREER proposals be submitted via research.gov at present, or is this in the works?

**Stephanie Yee (NSF)**: Yes, you can use Research.gov for CAREER

**LG**: what is the Demo website? What is the URL?

**Stephanie Yee (NSF)**: Sonya will do a demo using the demo site. It is a new feature that you can access on research.gov. it's a dummy site that imitates the production site. Anyone with a NSF ID can access the demo.

The demo is accessed through research.gov. Once you log in, there will be a link called "Demo Site: Prepare proposals." It is accessible through top navigation bar or the "My desktop" front page.

**AE** : Does that mean new features such as "requesting supplemental funding" won't be available for FastLane submissions?

**Stephanie Yee (NSF)**: Supplemental funding is not yet enabled in Research.gov, but the idea is that it would be available for any submitted proposal. regardless of how it came in.

**Stephanie Yee (NSF)**: There is not a hard date yet on when people are required to use R.gov. There are solicitations however, that have already made a decision to use R.gov only, and those can only be created in FastLane.

**LE**: Recently, whenever I log into research.gov using the safari web browser, I have difficulty accessing the functions for preparing reports. Do you recommend using another web browser, such as chrome to use Research.gov?

**Stephanie Yee (NSF)**: We test across all browsers, however I would say generally I find Chrome pretty hardy. Safari can be problematic when you are dealing with the fillable PDFS. They can alter the metadata on the PDF and cause it to fail upload.

**AE**: I don't see the CAREER among proposal types (enabled or not)? Is it coming soon?

**Stephanie Yee (NSF)**: CAREER proposals can be submitted in Research.gov.

There is a CAREER technical webinar next week: register at <https://nsf.zoomgov.com/webinar/register/WN_WihOFuDfQ9uOtdAGxNP1xg>

**SW**: Can a collaborative proposal still fall under single submission if the groups complete it together?

**Stephanie Yee (NSF)**: There are two ways a collab can work. One single proposal with multiple subawards, or multiple proposals and IDS, linked together.

Even if you are working on a single proposal, and you have subawards, you can grant access to people on that subaward to log in and work on the same proposal at the same time.

**Stephanie Yee (NSF)**: You cannot put special characters in the [proposal] title [on the R.gov demo].

**CC**: Are info entered in the demo transferable to the “real “research.gov page?

**Stephanie Yee (NSF)**: No. The demo site is stand alone. You cannot transfer any data from demo to production. It's purely a sandbox.

**SW**: That’s a nice feature. I am writing a DRK-12 now for a conference. Will that category be available this summer?

**Stephanie Yee (NSF)**:re: Conference proposals - It's targeted to be available in summer. I don't have a firm date. If you want to submit a conf proposal and are not sure if you can use R.gov I would reach out to the PO

**CM**: How do you share access with others who are not SPO or AOR who may be uploading documents?

**JA**: @christine - that is done under 'manage personnel'. They will need either PI or OAU status (other authorized user).

**JA**: Did I hear correctly that the font warnings on the narrative are disabled in both the demo site and the full proposal site?

**Stephanie Yee (NSF)**: Yes, font checks are removed from demo and production

**D**: The EHR Directorate had the extra form for the Project Data Form to collect info on disciplines and numbers of students, K-12 teachers, and faculty involved. Will that form be in Research.gov, or is that form no longer going to be needed for EHR proposals?

**Stephanie Yee (NSF)**: Let me know the solicitation number. Only certain solicitations require the DUE form and those are NOT enabled in Research.gov.

The DUE form is on our roadmap to be migrated to Research.gov. But it's not enabled yet.

**CM** : Once the other authorized users are added to the proposal, do they automatically have edit-only access to the proposal, or is there another step to give them that ability?

**Stephanie Yee (NSF)**: OAU automatically have edit rights. AORS DO NOT automatically have edit rights. You must, as a PI, change that access.

To be added to edit the proposal yes you need a NSF ID. Anyone doing business with NSF needs a NSF ID, like the sponsored project office, the AOR, administrators. Other Authorized users have NSF IDS. I believe you don't need a NSF ID for senior personnel but I need to confirm that.

Some of you may be thinking of that concept in [Fast Lane] where you used to assign somebody a PIN to access that proposal. that does not exist in Research.gov. They should have a NSF ID and the PI adds access to that person via NSF ID.

**SW** : What is PO?

**Stephanie Yee (NSF)**: Sorry, PO means Program officer or the program director at NSF

**JA** : re: the COA. I recently learned that you must use a numbered date in the file, otherwise it doesn't render the date (e.g. February 2020 doesn't work vs 02/02/2020 works)

**Stephanie Yee (NSF)**: Thanks for that tip. The excel document for COA should retain all formatting and date formats. Also be careful with cutting and pasting , don't do it with formatting. It can change the template and cause failure.

**CM**: Can Word and Excel docs be uploaded as in Fastlane, or will all documents need to be converted to pdf’s for research.gov?

**EF**: Is there an option to edit a submitted proposal?

**Stephanie Yee (NSF)**: Yes - you can edit a submitted proposal, it's called a Proposal File Update

**MS** : Can Robert Noyce proposals be submitted in Research.gov?

**SC**: Will those eventually be merged (Fastlane and Research.gov proposals)?

**MS**: Sorry what forms are not supported in Research.gov? Didn’t hear it well.

**Sonya Arora (NSF)**: DUE Forms. Also fellowships are not enabled yet

**MS** : What about Grants.Gov and Research.gov do they communicate?

**LN**: You asked about feedback earlier. What's the best way to ask questions or provide feedback on Research.gov functionality?

**CM**: Is that proposal status section available to all Authorized users, or just to PI’s?

**Stephanie Yee (NSF)**: proposal status is only open to the PI and AOR .So you as a PI can only see your proposals

**EF** : what about the SPO?

**Stephanie Yee (NSF)**: SPOs should be able to see all proposals for that institution. But let me double check. That is a Todo.

Research.gov's Proposal Status service is for Principal Investigators (PIs) and Sponsored Projects Office (SPO) staff to check up-to-date status information for proposals submitted to the National Science Foundation (NSF) via Grants.gov or FastLane or Research.gov.

**CM**: Can SPO manage users?

**CM**: Ok. So the PI has to set you up as administrator, or does that role come in from SAM registration data to research.gov? This presentation, and the demo are very PI focused. For those of us who support PI’s in the proposal process but are not PI’s, there seem to be several questions about access and permissions for those non-PI users. Is there a specific help reference that will answer all those questions?

**Stephanie Yee (NSF)**: <https://www.research.gov/research-portal/appmanager/base/desktop?_nfpb=true&_pageLabel=research_node_display&_nodePath=/researchGov/Service/Desktop/InstitutionAndUserManagement.html>

**D**: Is there info about transferring awards from institution to institution?

**EP**: Can we get the presenters emails to ask more questions after today?

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